

# District officers

## Duties & Qualifications

District elections will be Friday, October 12, at the monthly District meeting. Why not consider standing for one of these positions?

### DCM (District Committee Member)

#### Qualifications

- Four to five years sobriety suggested.
- Usually will have served as a GSR.
- Needs to have time and energy to serve the District well.

#### Duties

- The DCM's job is primarily that of two-way communication between GSRs, Area and GSC (General Service Conference).
- Regularly attends all District meetings and Area Assemblies.
- Keeps GSRs informed about Area and Conference activities, partly by passing on info received via email.
- Receives reports from groups. Helps GSRs make interesting reports to groups.
- Organizes workshops &/or sharing sessions on service activities.

### Alternate DCM

- Four to five years of sobriety suggested.
- Serves as a backup for DCM. Steps in if DCM resigns or is unable to serve.
- Assists and participates in DCM's responsibilities at District and Area meetings.

### Secretary

- Two years of sobriety suggested.
- Records and distributes minutes of District meetings within 10 days of meeting.
- Keeps mailing lists up to date.

### Treasurer

- Should be a responsible person with a solid period of sobriety.
- Keeps financial records for the District and prepares a report for the monthly District meeting. Attends monthly meetings.
- Coordinates District budget planning.

**Questions? Contact Central Office - 329.1212**